



Excel to New Heights: Reporting data with charts

Excel webinar invitation!

We are excited to offer you an interactive micro-learning webinar that will provide advanced knowledge in Excel related to reporting data with charts.

Would you be interested in:

- How to create a chart in Excel in three simple steps?
- The different types of charts in Excel and when to use them?
- How to make changes to your chart's appearance?

Who should attend?

All team members interested in expanding their ability to use Excel are welcome!

Webinar date, time and location

Monday, November 11, 10 a.m. to 11 a.m.

**Register through I-Learn by browsing for: z3635
Excel to New Heights: Reporting data with charts.
After registering, you will receive a confirmation
email with further details for accessing the webinar.**



Objectives

The information shared in this course will help you use Excel to:

- Evaluate data for chart content and type.
- Create chart and identify components.
- Use the Chart Tools Ribbon to make changes.

Webinar access instructions

Access instructions will be provided in your confirmation email from I-Learn after you register for the webinar.