

# N: PeoplewoHRks VILT

## An invitation to new leaders!

PeoplewoHRks is **required learning for all new leaders** to gain a better understanding of the various human resources (HR) processes across the organization as well as tools and resources available. Existing leaders may also attend as a refresher. There are monthly offerings in the Greater Winston market and the Greater Charlotte market with offerings as needed in the Northern Virginia market and Eastern market.

During this virtual interactive learning experience, we'll address the following questions:

- How can I better understand the various HR processes and functions in order to carry out my leadership role?
- How can I acquire a stronger foundation of what HR tools and strategies are to support my leadership role?
- Where can I locate the HR tools and resources?

## Who should attend?

All new leaders hired (or promoted to leadership) effective February 2015 and forward are required to complete this education within the first 6 months as a Novant Health leader. Other leaders are welcome to attend as space allows.

**Prerequisite required:** Please complete **z4214 PeoplewoHRks Jumpstart** as a prerequisite for this course.

## Class date and time

Tuesday, April 28, 9 a.m. to noon.

**This course has been converted to a virtual format due to the COVID-19 situation. Please enroll in the class and you will be contacted with further instructions.**



## Objectives

After successfully completing this class, you will be able to:

- Describe the Novant Health HR departmental structure and tools/resources
- Explain the hiring and transfer process for team members
- Identify strategies and tactics surrounding team member engagement and retention
- Use API to appropriately manage team members' time and attendance
- Apply the provided tools to effectively manage team member performance

Register through I-Learn by browsing for: **CEL0024 PeoplewoHRks VILT**. After registering, you will receive a confirmation email with details for the class.