

N: PeoplewoHRks

An invitation to new leaders!

PeoplewoHRks is **required training for all new leaders** to gain a better understanding of the various human resources (HR) processes across the organization as well as tools and resources available.

During this interactive learning experience, we'll address the following questions:

- How can I better understand the various HR processes and functions in order to carry out my leadership role?
- How can I acquire a stronger foundation of what HR tools and strategies are to support my leadership role?
- Where can I locate the HR tools and resources?

Who should attend?

All new leaders hired (or promoted to leadership) effective February 2015 and forward are required to complete this training within the first 6 months as a Novant Health leader. Other leaders are welcome to attend as space allows.

Class date, time and location

Thursday, February 15, 8 a.m. to 5 p.m.

Kilpatrick Building
Emerald Classroom
4020 Kilpatrick Street
Winston-Salem, NC 27104



Objectives

After successfully completing this class, you will be able to:

- Describe the Novant Health HR departmental structure and tools/resources
- Explain the hiring and transfer process for team members
- Identify strategies and tactics surrounding team member engagement and retention
- Use API to appropriately manage team members' time and attendance
- Apply the provided tools to effectively manage team member performance

Register through I-Learn by browsing for: z2503 PeoplewoHRks. After registering, you will receive a confirmation email with details for the class.