Workforce Insights - Narration script

(rev. 3/2/20)

Title page:

Welcome to the Workforce Insights online learning experience. Novant Health is excited to provide leadership with Workforce Insights, an innovative data analytics tool that provides leaders greater insight into team staffing needs and overall performance in real-time. After reviewing the navigation tips shown here, please advance to the next page to get started!

Learning objectives:

Before reviewing the learning objectives, there are some housekeeping notes to share so that you have a great experience navigating this online program. On each page, in the upper left corner, the section title is displayed. On the right side, a page counter shows how many pages are in a particular section. And, as a last navigation tip, a back, pause and forward button are provided in the lower left corner of the page.

After successfully completing this education, you will be able to:

- Define Workforce Insights and its connection to enhancing your ability to lead your team.

- Access Workforce Insights and navigate the fields featured in its dashboard.

- Use the provided simulations of specific use cases as a guide for effectively utilizing Workforce Insights to filter and isolate desired data.

When you are ready to continue, advance to the main menu for the course on the following page.

Main menu:

This is the main menu page for this course. From this page you'll access all of the course topics. Select any topic you wish to explore in any order. As you work through the topics, a checkmark appears to the left of completed topics. When you are ready to move the course to your completed transcript, select the Additional Resources topic and follow the provided instructions. As a final note, the course bookmarks each time you exit, so you don't have to finish the course in just one sitting!

Now let's get started! Please select a topic to begin.

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Tour the dashboard:

On this page, you can take a tour of the dashboard! Please select each highlighted field to access a video demo to introduce basic functionality. You will receive a checkmark beside of each completed item so can track your progress.

Use case checklist menu:

This is the menu page for accessing all of the provided use case scenarios. Please carefully review each scenario as this will be essential for preparing you to use Workforce Insights. After completing each scenario, the course returns you to this menu where you are given a checkmark for a completed scenario. You must complete all scenarios before you can advance and return to the Main Menu page and receive credit for completing this section.

These scenarios will also be provided in as an additional resource takeaway when you complete this course. Please select a scenario to begin.

Course completion/Compliance Statement:

Congratulations, you have completed this introduction to Workforce Insights! Please read the compliance statement on this page and then select the button as your electronic signature acknowledging the compliance statement.

After selecting the compliance statement acknowledgement button, you may either close the browser window displaying this course to move it to your completed transcript or stay in the course to review it further by navigating backwards to return to the main menu page.

Thanks for investing your time to participate in this online learning experience for Workforce Insights!

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