

Submit attestation form (if first re-test is positive)

Team member must wait 7 days since first re-test with a positive result, the following steps are followed to submit attestation form:

- Symptoms must continue to have **MARKEDLY** improved and no fever (without the aid of fever-reducing medication)
- Directions were previously provided in an email to the team member

EMAIL THE ACUTE TEAM MEMBER FORM

Do you have copy of the form on your desktop?

If not already on your desktop, select the linked document [EOH Clearance Form for COVID-19 \(ACUTE\)](#) and save a copy to your desktop.

Steps to send email with attachments (using email template):

1. Navigate to the EOH Clearance Form for **COVID-19 (ACUTE)** on your desktop, complete the form and save it to your desktop under the team member's name.
2. Attach the form to an email.
3. Enter the email addresses for **BOTH** the leader and the team member (use personal email address).
4. Access the email template linked [HERE](#) for team member Covid-19 testing. Copy the content of the email template and then paste the email template content into the body of the email.
5. Send the email.

EMAIL THE NON-ACUTE TEAM MEMBER FORM

Do you have copy of the form on your desktop?

If not already on your desktop, select the linked document [EOH Clearance Form for COVID-19 \(NON-ACUTE\)](#) and save a copy to your desktop.

Steps to send email with attachments (using email template):

1. Navigate to the EOH Clearance Form for **COVID-19 (NON-ACUTE)** on your desktop, complete the form and save it to your desktop under the team member's name.
2. Attach the form to an email.
3. Enter the email addresses for **BOTH** the leader and the team member (use personal email address).
4. Access the email template linked [HERE](#) for team member Covid-19 testing. Copy the content of the email template and then paste the email template content into the body of the email.
5. Send the email.