

# EOH sends non-acute team member testing form

## Team Member is ASYMPTOMATIC

Click [HERE](#) to access the clinical guidelines for Covid-19 testing.

Do you have copy of the form on your desktop?

If not already on your desktop, select the linked document [EOH Clearance Form for COVID-19 \(NON-ACUTE\)](#) and save a copy to your desktop.

**Steps to send email with attachments:**

1. Navigate to the EOH Clearance Form for **COVID-19 (NON-ACUTE)** on your desktop, complete the form and save it to your desktop under the team member's name.
2. Attach the form to an email.
3. Enter the email addresses for **BOTH** the leader and the team member (use personal email address).
4. Access the email template linked [HERE](#) for team member Covid-19 testing. Copy the content of the email template and then paste the email template content into the body of the email.
5. Send the email.

## Team Member is SYMPTOMATIC

Click [HERE](#) to access the clinical guidelines for Covid-19 testing.

Do you have copy of the form on your desktop?

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