

#### 2018 Upgrade

### **ED Provider – Finish Up Fast**

Using the "Finish Up Fast" View button you can quickly complete tasks such as cosigning orders in a To Do Sidebar. The need to go to In Basket messages after the patient has been discharged to complete charting deficiencies is eliminated. Deficiency tasks will be removed from In Basket messages as they are completed in this activity.

*Note:* You must have been assigned to the patient in order for the patient to appear on your Finish Up track board. Continue to check your In Basket to cosign notes, look at overdue results, etc.

#### 1. Click on the Finish Up Fast view button from the toolbar.



- Any patients displaying on the list have incomplete tasks that need to be completed; such as verbal orders that need to be signed.
- 2. A hyperlink to cosign orders is available. The list will display in a **To Do** sidebar where you can select to sign all, some, or decline the orders.

Patient	Complaint	Arrv Date	Disposition Notes	Orders	Tasks
Boger, Obed (24 y.o. F)	Vaginal Disc	12/3/20	Discharge - Admitt		Default Verbal Order (6)
Boger, Arrival (30 y.o. F)	severe cram	1/3/2019	Discharge - Arrival		Verbal Orders
Test, Jantwenty (25 y.o. F)	Labor Pain	1/21/20			Verbal Orders (6)



ED Track Board (FMC ED)																		<b>2</b> 0
🕄 Refresh 🛛 🖓 MSE 🎽 Review Visit 📩	My Note 🗸 Orders	✓ Discharge	🗃 Workup 🖌 Admit 🔎 AVS		Sign Out	₩ D	Tean	n 🛛 📰 ED Patient Aler	ts 🔛 Pt Rad	Status 🖹 Com	nents 🔎	Add'I Tools 🔻						
My Patients My + Unassigned	-R Waiting for Pro	wider 🐞 All	Patients A Pod A B	Pod B					1.2	=	=/		Cooper, Sheldor		ED Attend: None	Allergies: No Knov	vn Allergies	CC: Stroke Sy
C Pod C D Pod D BH Intake	1 EBH1 2 EBH	2 👒 Waiting	a Room  🔁 To Be Admitte	d				Triag <u>e W</u> orkup	Reports	Wv Note	<u> </u> Orders	Uispo	33 y.o., Male, 1 MRN: 90058582		Team: None PCP: WHITNEY, WIL	Code: Prior LIA Distress: RRT		
🕆 Consults D Disaster 🖶 Expect						s							meline 📙 Triage Sumi				Finish Up Fas	t
Patient	Complaint	Arry Date	Disposition	Notes	Co Or	Tacke		Verbal Orders	misir op rast	E Radiology Ire	exing 🛃	D Pt cale III	(none)			All ED Notes More	rinish op ras	. 2
	complaint			Notes				Verbal Orders			🔶 🖓		(none)					
Boger, Mrsa (99 y.o. M)		10/2/2018	Discharge - Mrsa Boge*			1		Verbal Orders			- 🕂 🕃		(none)					
Education, Danger (39 y.o. M)	Fatigue	10/30/2018	Discharge - Danger Ed*	-*	9	25		Verbal Orders Verbal Orders			5 4 5 4		(none) (none)					
Test, Timerone (85 y.o. F)	Back Pain	12/7/2018	Discharge - Timerone *	<b></b>	<b>\</b>	2		Verbal Orders					(none)					
Danger, Sepsy (25 y.o. F)	Hematuria; Chill	12/10/2018	Discharge - Sepsy Dan*			1		Verbal Orders			- <del>-</del> 🗟		(none)					
Cooper, Sheldon (33 y.o. M)	Stroke Symptoms	12/11/2018	Discharge - Sheldon C*		P			Verbal Orders			5 4 4 4		(none)					
Apptesting, Stroke (68 y.o. M)		1/30/2019	Discharge - Stroke Ap*		$\nabla$	3		Verbal Orders Verbal Orders					(none)					
Apptest, Edtrackingtwo (45 y.o. F)	Chest Pain	1/30/2019	Discharge	-		2	N	Verbal Orders			- <del>(</del> )		(none)					
Apptest, Edtrackingthree (40 y.o. F)	Back Pain	1/30/2019		<b>-</b>		3		Verbal Orders			← 🕄		(none)					
Danger, Mason (28 y.o. M)	Abdominal Pain	2/12/2019	Discharge - Mason Dan*	-	$\nabla$	49		omplete							Action Taker			
Disaster, Andrea (36 y.o. F)	Shortness of Bre	2/15/2019	Discharge - Andrea Di*		$\nabla$	8		ED cal Impressi	ion						(none)	1		
Sit, Pmczerotwotwo (43 y.o. M)	Leg Injury	2/18/2019	Observation - Admitting*			1												
Lynxicatest, Hamcedcasefifteen (80	Abdominal Pain	2/20/2019	Admit - Admitting*		$\nabla$	12		🖹 Orders To S	ign								Comm	ent   Expand   Hide
Test, Buffy (17 y.o. F)	Abdominal Pain	2/26/2019	Discharge - Buffy Tes*			1		(From admission, o	nward)									
Test, Michelle (13 y.o. F)	Abdominal Pain	2/26/2019	Discharge - Michelle *	<b></b>		2							Sign All Orders	Sign My O	rders			
Test, Buffy (17 y.o. F)		2/28/2019	Discharge	<b></b>		2		Orders requiring	g signature l	by: Attending	Physicia	n Nh Eme	rgency, MD					n Decline Section
Test, Michelle (13 y.o. F)		2/28/2019	Discharge			1		Start 12/11/18 1002	STANDING	G IV flush order	s Until disc	ontinued	Discontinue	Action Ordering	(12/11/18 1001)	Entered by Nurse Nh Emergency RN	Notify Me ;	Sign Decline
								12/11/18 1001	NaCl 0.9 %	6 infusion As ne	eded			Ordering	(12/11/18 1001)	Nurse Nh Emergency RN	s	Sign Decline
								12/11/18 1005		injection inject		2 times per	day	Ordering	(12/11/18 1001)	Nurse Nh Emergency RN	s	Sign Decline
								12/11/18 1001		injection inject ed Group Detai		As needed		Ordering	(12/11/18 1001)	Nurse Nh Emergency RN	s	Sign Decline
								12/11/18 0954	ondansetr	on (ZOFRAN) ir	njection Co	de/trauma/	sedation medication	Ordering	(12/11/18 0954)	Nurse Nh Emergency RN	5	Sign Decline
								12/11/18 0947		and neurologic Comments: Firs			5 minutes, Status: conti	Ordering	(12/11/18 0949)	Nurse Nh Emergency RN	5	Sign Decline
								12/11/18 0947	Response	ely notify/call Si Team Once (Ro	utine), Stat	us: Cancele	d	-	(12/11/18 0949)	Nurse Nh Emergency RN		Sign Decline
								12/11/18 0947					ed, Status: Canceled	Ordering	(12/11/18 0949)	Nurse Nh Emergency RN	5	Sign Decline
								12/11/18 0947					Status: Canceled		(12/11/18 0949)	Nurse Nh Emergency RN		Sign Decline
								12/11/18 0947	Notify pro	wider for sympt	oms : Unti	discontinu	ed. Status: Canceled	Ordering	(12/11/18 0040)	Nurse Nh Emergency		Sign Decline

Inside the chart (1) you will have a sidebar to complete the deficiencies (2).

This Visit			<b>2 3 </b>	Summary To Do 🔻	
← → Q   P   P This Visit D ED Pt Care Timeline D SmartLink Time Range:     Select Time Range	ED Encounter Summary More +	This Visit	P 🗲 🖷	J grbal Orders E	Signature Needed - Jan 22, 2019 (2 🔅
F	legistration Incomplete		^	<ul> <li>Due: 01/24/19 1556</li> </ul>	
Boger, Arrival #85012360 (Acct: None	9200001530) (DOB:01,	/03/1989 30 y.o. Fj	OB ED OTF	ONCE	mL 1,000 mL, IV, 1,333.3 mL/hr, ♥ ← 유
ED Arrival Information Means	€ <sup>©</sup> Chief Complaint			Reason: Verbal w	th read back - Ordering
Constant Sector Constant				▶ ⊡t <sup>*</sup> Manage orders	Already Done  Concerning Decline

Folders at the bottom of the sidebar easily help to navigate to the next deficiency to complete (3).





<b>4</b> 00		Hyperspace - FMC ED - Novant TST	- ATTENDING E.	💹7 📴1 🔤 486 : Chart Completion 🔤 60 → 📒 🗇 🗙
Epic - 🍈	ED Manager 📒 ED Track Board 👫 ED Map 😑 In Basket 🏹 My Dashboards 🚓 ED Chart 🔒	Patient Lists 🏭 UpToDate 🛛 A Provider Directory 🐛 On-Call Sch	edules 👻 Controlled Substance State Links 👻	👷 Support Chat 🛛 🕹 🍌 🖶 Print 🗸 🔂 Log Out
💷 🗔 Ç	Cooper, Sheldon, PhD ×		THE TIME TO SALES	NOVANT TST ATTENDING E. Q Search
	Coper, Sheldon, PhD Pattent Clars: ED Altergies: No Known Altergies mater FY: Nome Code: Prior 33 you, Maje, 1029/1985 Team: Now DLBHss: RRT IRN: 0005822 PCP: WHITNEY; WILLIA Lang: English Interp?: No This Visit	CC: Stroke Sympt VS. (1) 168/70, 85, 20, 98 6 °F (37 °C), 98 CrCl/Scr. +No ord Last Weight: 74.8 kg (165 lb) Admt Weight: None BMI (%): 21.18 kg/m²	Admit Date: 12/11/2018 MyChart: Pending Length of Stay: ⊘1918 Msg2Me: 1 Spec Coll: Unit Default Door to Dispo: 34 Bed Phome: None	Summary To Do - 2
SnapShot		many 🕫 Triana Summany 🕫 Ordare 🕫 Results More =	This Visit	± 32 € *
Chart Review	Time Range:		110 104	
Synopsis			<b>^</b>	Stroke Sign Off E-Signature Needed - Dec 11, 2018
Results Review History Care Everywh	Cooper, Sheldon, PhD #90058582 (Acct:3100 (540-772-0555)	039791) (DOB:10/25/1985 33 y.o. N	I) PCP: WHITNEY, W	Due: 12/11/18 1455 From: 12/11/2018     Stroke Sign Off
			07	Stroke: 12/11/2018 09:30 to 09:55
<b>jõ</b> r	R ED Arrival Information	f Complaint		09:55:45 Stroke Documentation End NE
Review Visit	Mars of Econded Admission Compare Expected Arrival Acuity Arrival By Service Type - 12/11/2018 1 - Emergency Emergency 0930 - Medicine stroke like symptoms			09:55:45 Staff Departed NE Emergency, Attending Physician NI, MD [Attending] (Automatically marked out by Stroke Documentation End event); Emergency, Nurse NN, RN (Registered Nurse] (Automatically marked out by Stroke Documentation End event); Unknown Technician 1 (Technicaln (Automatically marked out by Stroke Documentation Technician 1 (Technicaln (Automatically marked out by Stroke Documentation Technican 1 (Technicaln (Automatically marked out by
-	* Pre Arrival Information from 12/11/18 0927 to 2/12/19 12:28:00			(Automatically marked out by Stroke Documentation End event)
Workup	Date and Time Prehospital Notification? 12/11/18 0935 Yes	Prehospital Treatment EMS	User NNE	Y → Already Done → Decline Sign
My Note	Itials from 12/11/18 0927 to 2/12/19 12:28:00           Date and Time         BP         Patient Position         Pulse         Sp02           12/11/18 0934         166/70 t         Lying         85         98 %	02 Flow Rate 02 Device (J/min) Resp Temp None (Room ai) 20 98.6 °F (7	7 temp src User 7 *C) Tympanic NNE	11 Verbal Orders (30) # E-Signature Needed - Dec 11, 2018 응
÷.	* GCS/Revised Trauma Score from 12/11/18 0927 to 2/12/19 12:28:00			Trauma Sign Off 🖉 E-Signature Needed - Dec 13, 2018 🛛 🗧
Orders		auma Score Glasgow Coma Scale Glasgow Coma Scale Score Score	Glasgow Coma Scale Score User 13 NNE	
Discharge	A Allergies (Review Complete on: 12/11/18) No Known Allergies			Cooper, Sheldon, PhD 33 y.o. Male Stroke Symptoms
<b>-1</b>	★ Home Medications Med List Status: In Progress Set By: Nurse Nh Emergency, RN at 12/11/2018 9:56 AM No medications reported.		v	
& More ►	i de la companya de la compa			Completed (0)

Epic - 🛗 El	O Manager 📲 ED Track Board 🔡 ED Map 😑 In Basket 🌉	My Dashboards 🚓 ED Chart 🚦 Patient Lists 🏢 UpToDate	e 🤮 Provider Directory 🐛 On-Call Schedules 👻 🎍 Controll	olled Subs	stance State Lir	iks 🔹 🎪? Suppo	t Chat					nt 👻 📑 Log Out
Apptest, Edtrac Patient FYI: None 40 y.o., Female, 1 MRN: 90059289 CSN: 300000245144	ED Attend: None Co 01/30/1979 223-01 Team: None Dis PCP: None Lai	ergles: Not on File CrCl/Scr: «No ord Pr de: No Order Urtess: RRT ng: None : Back Pain	Last Weight: 68 kg (150 lb)	Length	ate: 1/30/2019 of Stay: ⊘716 oll: Unit Default	41 Msg2Me: +	) omme oo : No	5: 0 (H:0 E:0 M:0)		NOVANT TST A	FTENDING E.	Q Search
. + + - T	his Visit			3) (?	To Do							
Snap Sho		SmartLinks 📱 ED Encounter Summary 📮 Triage Summary	🗄 Orders More 🗸 This Visit 🖉 🏕 🗸	• IB							<u> </u>	0 *
Synopsis	Time Range: <u>Select Time Range</u>				🛱 ED	Provider No	te Documer	nt/Dictate - Jan 30	, 2019			() 🖸 🕆
Results Review History Care Everywh	Apptest, Edtrackingthree #	90059289 (Acct:6000004311) (D	OB:01/30/1979 40 y.o. F) PCP:	î	<b>O</b> Di	ie: 02/01/19 11	16 From: 1	//30/2019				
Gare Everywin	i i i i i i i i i i i i i i i i i i i		223-01									
Review Visit	ED Arrival Information     Means     of Escorted A	dmission			<u>ا</u>	Iready Done	← De <u>c</u> line				2	My Note
Triage	Expected Arrival Acuity Arrival By Service T - 1/30/2019 4 - Internal E 11:14 Medicine Arrival Complaint							Open Reminder - minder - Jan 30, 2				×
						Disposition	Open Re	minder - Jan 30, 2	:019			*
Workup	<ul> <li>Pre Arrival Information from 1/30/19 1114 to None</li> </ul>	1/30/19 11:28:00										
	* Vitals from 1/30/19 1114 to 1/30/19 11:28:00											
<b>=</b> /	None											
My Note	Allergies (no verify date)											
<u></u>	Not on File											
Orders	🖢 Home Medications											
Orders	No medications on file.											
•	soB/Gyn Status											
Discharge	LMP: Unknown							Apptest, E 40 v.c	dtrackingthree 5. Female	•		
	ூ Medical History ☆	Z Surgical History	Y Social History					Ba	ck Pain 0/2019	3		
+	No past medical history documented.	None	None		+			/				$\rightarrow$
& More >	Lab Results			~				Completed (0)	ang Remaining	ng (277)		

3. Once all tasks have been completed, the patient will fall off the Finish Up Fast view.

The Finish Up Fast report is also available if not using the side by side track board. Once in the Finish Up Fast view (1), click on the patient (2). The report will display at the



#### bottom of the screen (3).

	rd 📑 ED Map 🔛 In Bas	ket 💶 My Dashbi	oards 🚓 ED Chart 🚦 Patie	ent Lists 🏢 UpToDate 🛛 🖁 Provider Director	y 💪 On-C	Call Sch		Print - 🗗 Le
						3.	NOVANT TST ATTENDIN	
ED Track Board (FMC ED)								22 (
🕄 Refresh 🛛 🕆 MSE 🗁 Review Visit 📩 My	Note 🗸 Orders 🗸 Disc	:harge 🛛 📛 Workup	p 🖌 Admit 👂 AVS 🛛 🗶	Sign Out 🙀 Tx Team 📰 ED Patient Alerts	Pt R	lad Statu	us 🗈 Comments 👂 Add'i Tools 🕶	
🛊 My Patients 🛊 My + Unassigned 🚽	Waiting for Provider	i All Patients	A Pod A B Pod B	C Pod C D Pod D BH Intake	1 EBH	11 2	🛿 EBH2 👒 Waiting Room 🕣 To Be Admitted 🐄 Consults 🔟 Disaster 🐡 Expected 📕 Held 🖐 Cast	
😵 Finish Up Fast (16)								
	C	1	Discontribut			<b>c o</b>	rd Tasks	6
Patient	Complaint	Arrv Date	Disposition	ADT Dispo	Notes	Co Ur		
Boger, Mrsa (99 y.o. M)		10/2/2018	Discharge - Mrsa Boge*	Home or Self Care			Code Sign Off	
Education, Danger (39 y.o. M)	Fatigue	10/30/2018	Discharge - Danger Ed*	Home or Self Care	=	$\nabla$	ED Clinical Impression; ED Provider Note; Verbal Orders (23)	
Test, Timerone (85 y.o. F)	Back Pain	12/7/2018	Discharge - Timerone *	Home or Self Care	<b>B</b>		ED Clinical Impression; ED Provider Note	
Danger, Sepsy (25 y.o. F)	Hematuria; Chills;	12/10/2018	Discharge - Sepsy Dan*	Home or Self Care	E,		ED Provider Note	
Cooper, Sheldon (33 y.o. M)	Stroke Symptoms	12/11/2018	Discharge - Sheldon C*	Home or Self Care		P	Stroke Sign Off; Trauma Sign Off; Verbal Orders (30)	
Apptesting, Stroke (68 y.o. M)		1/30/2019	Discharge - Stroke Ap*	Home or Self Care		P	Stroke Sign Off; Verbal Orders (2)	
Apptest, Edtrackingtwo (45 y.o. F)	Chest Pain	1/30/2019	Discharge	Home or Self Care	<b></b>		ED Clinical Impression; ED Provider Note	
Apptest, Edtrackingthree (40 y.o. F)	Back Pain	1/30/2019					ED Clinical Impression; ED Disposition; ED Provider Note	
Danger, Mason (28 y.o. M)	Abdominal Pain	2/12/2019	Discharge - Mason Dan*	Home or Self Care	E.	P		
	Shortness of Breath		-	Home or Self Care	×		Verbal Orders (8)	
Disaster, Andrea (36 y.o. F)		2/15/2019	Discharge - Andrea Di*			4		
Sit, Pmczerotwotwo (43 y.o. M)	Leg Injury	2/18/2019	Observation - Admitting*			-	ED Clinical Impression	
Lynxicatest, Hamcedcasefifteen (80 y.o. M	) Abdominal Pain	2/20/2019	Admit - Admitting*			9	Verbal Orders (12)	
Test, Buffy (17 y.o. F)	Abdominal Pain	2/26/2019	Discharge - Buffy Tes*	Home or Self Care			ED Clinical Impression	
Test, Michelle (13 y.o. F)	Abdominal Pain	2/26/2019	Discharge - Michelle *	Home or Self Care	E <mark>x</mark>		ED Clinical Impression; ED Provider Note	
Test, Buffy (17 y.o. F)		2/28/2019	Discharge	Home or Self Care	E,		ED Clinical Impression; ED Provider Note	
Test, Michelle (13 y.o. F)		2/28/2019	Discharge	Home or Self Care			ED Clinical Impression	
(3)	_	_			lide Rep		_	
C P Finish Up Fast 🗄 Radiolo	gy Tracking 🛛 🗄 ED Pt Care	Timeline 🗏 Triag	ge Summary 📱 Orders 📱 F	Results 📱 All ED Notes 📱 Chart Reminders	🗏 ED CI	linical Su	ummary 🗄 This Visit Finish Up Fast	୍ ୬
Incomplete								
Title Stroke Sign Off			Actions	Status Instructions (none)				
Trauma Sign Off			28	(none)				
Verbal Orders			↩ 🖸	(none)				
Verbal Orders			€ 🖓	(none)				
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