



Required team member education: CEG0042 June 2023 Bloodborne Pathogens (BBP) Education

Applies to all Novant Health/NHMG team members and providers

BBP training period: June 1 through 30, 2023

Revised: 04/26/23



Why is this important?

Team member safety issues:

- BBP education is a team member safety and compliance issue.
- National trends demonstrate an increase in exposures to blood and body fluids within the healthcare workplace and the community.
- Education helps protect our patients and team members and helps minimize risk for our organization.

Compliance issues:

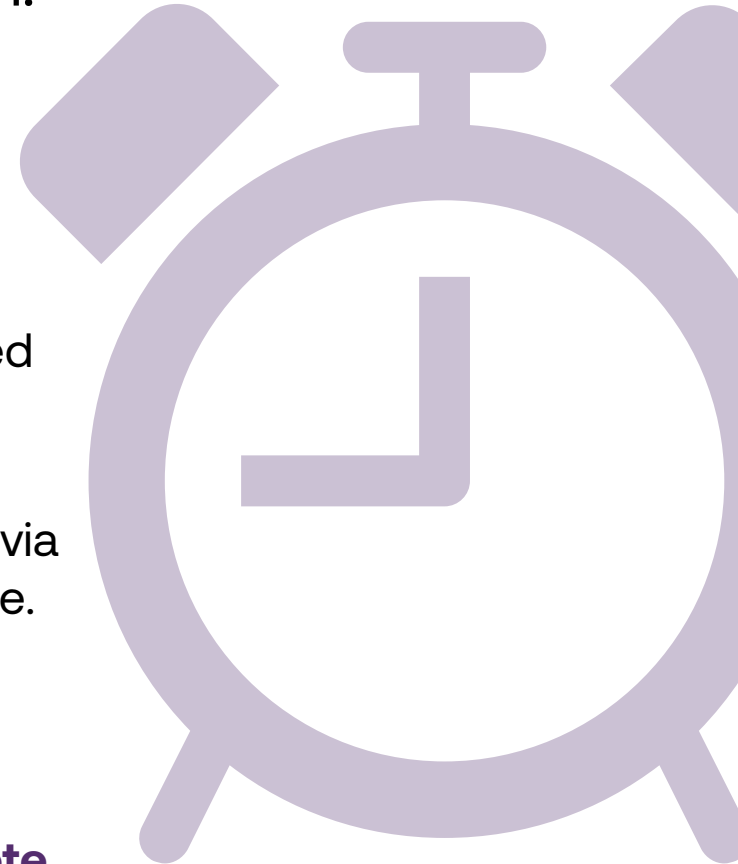
- OSHA regulations are laws - Novant Health is required to follow the law.
- Novant Health policy requires team members complete bloodborne pathogens (BBP) education every 11 months.

A reminder!

Required, active status team members will have until 11:59 p.m. on June 30, 2023, to complete this course. Non-completion the module by the June 30 deadline will result in:

- Leave without pay until the module is completed. Once the module has been completed, the team member may return to work.
- Team members who remain incomplete will lose network access and continued noncompliance may result in team members being considered to have voluntarily resigned their employment.
- If network access is suspended, team members will be able to access I-Learn via the external URL (<http://novanthealthlearning.csod.com>) to complete the course.
- Once the course has been completed, network access will be restored.
- **Please note: Network access restoration may take 24 hours or more.**

Team members who are on leave of absence will have five (5) days to complete the module upon their return.



What is a willful violation?

- A “**willful violation**” is a violation that the employer commits intentionally and knowingly.
- Penalties of up to **\$15,625** may be imposed for **per violation**.
- If a willful violation results in a team member’s death, employers can be punished by a court-imposed fine, imprisonment for up to six months, or both.



Process

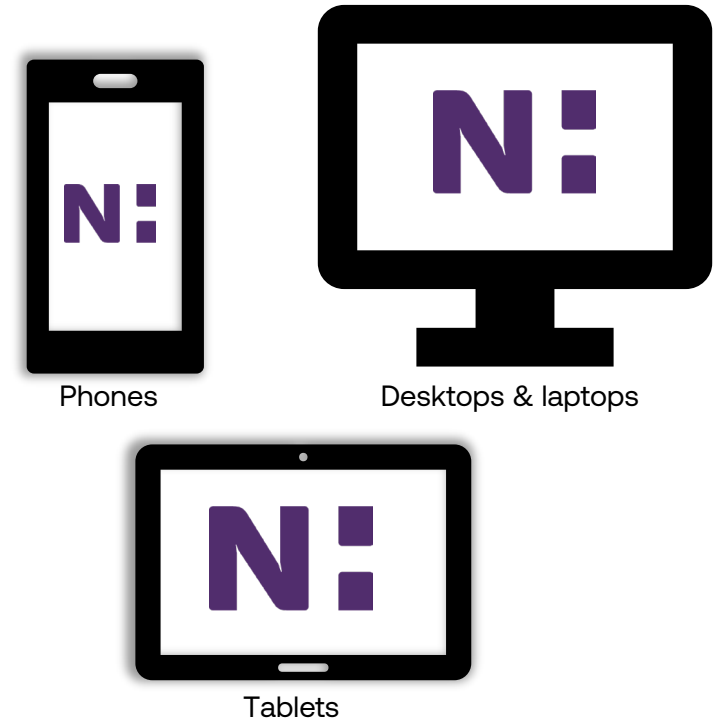
A required online course, CEG042 June 2023 Bloodborne Pathogens (BBP) Education, will be completed by all Novant Health team members and providers.

Post-test requirement: Successful completion requires a **score of 80% or higher** of the post-test.



Timeline & mobile access availability

- BBP education will be available beginning at 8 a.m., June 1 through 11:59 p.m., June 30.
- BBP education is available online via I-Learn on laptops/desktops **and** on mobile devices (Android and Apple) via the Cornerstone Learn mobile app (*Cornerstone Learn app must be downloaded to the device*).
- **Browser compatibility:** Use *Microsoft Edge* or *Google Chrome* to access BBP education in I-Learn via desktops/laptops.



BBP education is available on desktops, laptops and mobile devices.



Important Note!

Do not use Internet Explorer!

Internet Explorer is **NOT** compatible with this course.

Compliance monitoring

- Leaders will be monitoring team member completions and will utilize the BBP completion dashboard in I-Learn.
- It will be the leaders' responsibility to monitor their team members' completion progress.



Frequently asked questions

- **Who must comply with this education?**
All Novant Health team members and Novant Health providers.
- **Do I need to enroll in the module to complete?**
No. All Novant Health team members and providers will have “CEG0042 June 2023 Bloodborne Pathogens (BBP) Education” pushed to their I-Learn transcripts. You will just need to complete the module by the deadline.
- **Isn't BBP education in Annual Mandatory Education (AME)?**
BBP is not featured in AME. **BBP is a separate course** and team members are required to complete BBP within 365 days of last education.
- **What if I have questions about the content?**
The BBP module provides contact information in the event you have questions about the content.
- **Do new hires have to complete this?**
New hires who complete orientation beginning June 2023 will be given credit and will not have to complete the BBP module in 2023.

Continued on next page.



Frequently asked questions (cont.)

- **Can I complete BBP on my phone or tablet?**

Yes! Download the Cornerstone Learn app to your mobile device to access BBP education. Mobile completions will be seamlessly recorded on your I-Learn training transcript.

Important note: non-exempt team members will be compensated for the completion of required classes via mobile only if approved by their managers.

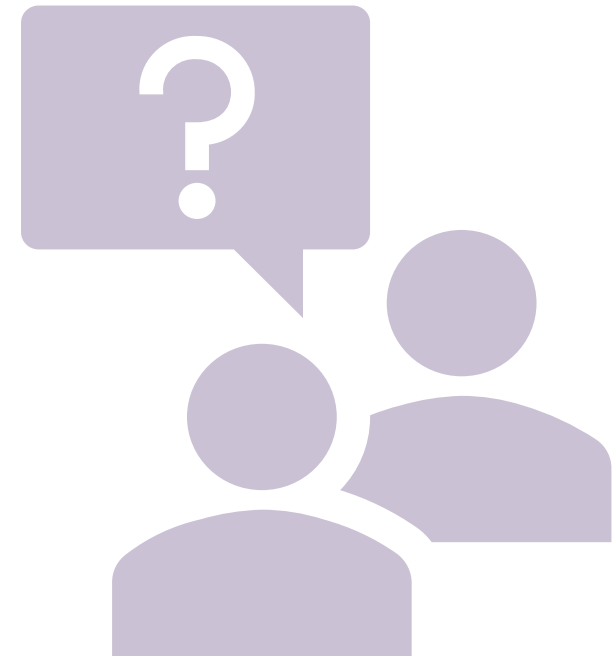
Mobile app info: [Android devices](#) | [Apple devices](#)

- **What about browser compatibility via I-Learn using desktops/laptops?**

Microsoft Edge or Google Chrome are preferred. **Internet Explorer is NOT compatible with the BBP course.**

- **What about team members on leave?**

They will have 5 days to complete BBP education once they return from leave.



Thank You.